



**Washington Metropolitan Area Transit Authority**

# Pre-Proposal Conference

**Request for Proposal**

**FQ15093/GG**

**REHABILITATION OF RED LINE  
METRO RAIL SYSTEM FROM  
FRIENDSHIP HEIGHTS CROSSOVER  
TO GROSVENOR-STRATHMORE  
STATION**

# Safety Tip

**Safety Tip: “Safety Harnesses – Tie or Die; Take the right precautions to prevent falls”**





# Opening Remarks

- Please silence all cell phones and pagers
- No recording devices
- In the unlikely event of an evacuation, please note all exits
- This presentation and attendee list will be posted on the [WMATA.com](http://WMATA.com)



# Introduction of WMATA Personnel

- Hitendra Patel, Director – IRPG
- Tammy Paige-Sterling, DBE Compliance Specialist – PRMT
- Chen Zhou, Project Manager– IRPG
- Richard Smith, Construction Engineer – IRPG
- Guzel Gufranova, Contract Administrator – PRMT

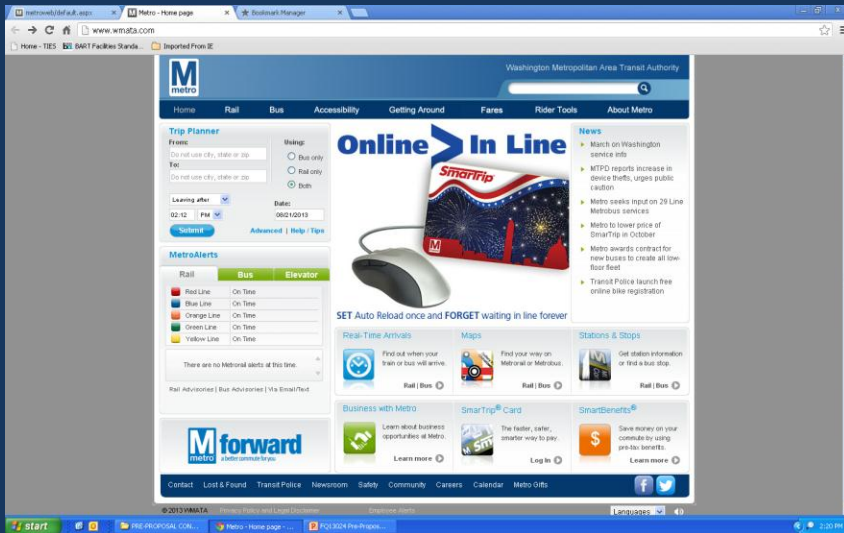
IRPG –Infrastructure Renewal Programs

DBE – Disadvantage Business Enterprise

PRMT – Office of Procurement & Materials



# WMATA.com



- RFP is available through [wmata.com](http://wmata.com).



# Goals of the Pre-Proposal Conference

- Networking opportunity
  - Become familiar with the:
    - Request For Proposal
- Including Terms and Conditions:
- Instructions to Proposers (Section 00200, Volume 1)
  - General Conditions (Section 00700, Volume 1)
  - Supplementary Conditions (Section 00800, Volume 1)



## Disclaimer Regarding Changes to the Solicitation

- The Pre-Proposal Conference is for information purposes only
- It may answer some Proposer Questions
- Statements or representations made during the Conference are not legally binding
- Changes resulting from this Conference are official only if issued through an Amendment to the RFP



# Additional Questions

- After today's conference, if you have any questions, they must be sent via email to the Contract Administrator at [ggufranova@wmata.com](mailto:ggufranova@wmata.com) **by June 5, 2015**. If WMATA extends the date for submittal of Proposals, the due date will be automatically extended.
- WMATA responses will be posted on [wmata.com](http://wmata.com)





# Solicitation Instructions

- Proposal shall be submitted in an envelope so as to be received at the Office of Procurement, WMATA, Office of Procurement, PRMT File Room 3C-02, 600 Fifth Street, N.W., Washington, D.C. 20001 before 3:00 PM on June 19, 2015.
- **PRICE PROPOSAL shall contain:**
- Price Proposal Form (Section 00413, must be signed)
- Price Proposal Schedule (Section 00434)
- Proposal Guarantee (Proposal Security (Proposal Bond Form) Section 00431)
- Representations and Certifications Form (Section 00451)
- Proposal Data Form (Section 00452) with Supporting Data
- DBE Data, Section 00453



# Solicitation Instructions

- **TECHNICAL PROPOSAL shall contain:**
- Technical Proposal Form (Section 00412, must be signed)
- Compliance/Exception Information (Section 00432)
- Brand Name or Equal Form (Section 00433)
- Technical Proposal (Evaluation factors: Past Performance, Key Personnel and Project Team, Work Approach, Schedule Compliance, Safety. Section 00203)
- Proposals are due on or before 3:00pm June 19, 2015
- WMATA requires a minimum acceptance period of 150 Days from the latest date of receipt of Proposals.



# Solicitation Instructions

- Offeror is responsible for all costs associated with submitting a Proposal
- WMATA can cancel the RFP or extend date for proposal submission.
- DBE Utilization
  - DBE firms will have full opportunity to compete
  - It is the policy of WMATA, the Federal Transit Administration (FTA) and the U.S. Department of Transportation (US DOT) that Disadvantage Business Enterprises (DBE's) shall have an equal opportunity to receive and participate in performing federally assisted contracts, including contractors and subcontractors at any tier. DBE goal established for this Contract is 25% of the Contract Price.



## DBE DATA

- Summary of Submittals for DBE Data, Section 00453. Refer to APPENDIX B DISADVANTAGED BUSINESS ENTERPRISE
  1. Completed “Schedule of DBE Participation” (B-1) with current certification letters attached for each listed DBE.
  2. Executed “Letters of Intent to Perform as a Subcontractor/Joint Venture” (B-2).
  3. Justification for grant of relief (waiver of DBE goal), **if applicable**. Include completed “DBE Unavailability Certifications” (B-3) as appropriate.



# DBE DATA

- Summary of Submittals for DBE Data, Section 00453. Refer to APPENDIX B DISADVANTAGED BUSINESS ENTERPRISE
  1. All DBEs must submit a copy of their current WMATA or DC DOT certification letters or a certification letter issued by the MWUCP.
  2. DBE Manufacturer's Affidavit, if applicable, must be submitted in order to receive 100 percent of the allowable credit for expenditures to DBE manufacturers/suppliers (B-4).
  3. Schedule B Information for Determining Joint Venture Eligibility, if applicable (Attachment B-5, pgs. 1, 2, 3, 4).
  4. Copy of Joint Venture Agreement, if applicable.
  5. Certification letter of the DBE regular dealer/supplier, if applicable.



# Solicitation Instructions

- Basis for Award
  - Whose offer is judged to be an integrated assessment of the evaluation criteria to be the most advantageous to the Authority based on technical merit and price (Section 00203), and
  - That the Authority deems responsible in accordance with WMATA Procurement Procedures Manual
- The technical merit of the proposal is significantly more important than price, and price must be fair and reasonable. Each Technical Proposal Factor carries different weight: Past Performance – 20%; Key Personnel and Project Team – 15%; Work Approach – 30%; Schedule Compliance – 25%; Safety – 10%.
- The Authority may select other than the lowest price proposal if it is determined by value analysis, or technical/cost tradeoffs, that the proposals offers greatest overall benefit to the Authority. As Proposals become more technically equivalent, then price becomes more important



# Solicitation Instructions

- Proposers are advised that award may be made without discussion or any contact with the Offeror concerning the offer received. Therefore, offers should be submitted initially on the most favorable terms that the Offeror could submit to the Authority
- The Authority retains the right to require an oral presentation from Proposers deemed technically acceptable
- The Authority will compare the Price Proposals to the Authority estimate and otherwise determine reasonableness by performing a price analysis if adequate competition exists. A cost analysis will be performed, if adequate price competition does not exist, to ascertain whether or not the proposed price is fair and reasonable. May request cost breakdowns.



# General Conditions

- Elements of the Contract Documents
- The Contract Documents: The documents consist of the RFP Documents, all Amendments issued before the effective date of the Agreement, and all Modifications issued after the effective date of the Contract; the Notice to Proceed; including the Design-Builder's Price and Technical Proposal, as finally accepted by the Authority (Section 00701). Refer to the definition of RFP Documents to Section 00801.
- General Conditions: Compilation of contractual and legal requirements. In case of conflict between the General Conditions, the Supplementary Conditions and/or General Requirements (Div 1) the requirements of the Supplementary Conditions shall take precedence (Section 00802).





# Supplementary Conditions

- The Design-Builder shall perform, with its own organization, Work equivalent to at least 25% of the value for the construction work (Section 00810 and 00710).
- The goal of DBE participation established for this Contract is 25% of the Contract Price.
- Insurance Requirements (Section 00877): Commercial General Liability, Workers' Compensation and employer's liability Insurance, Railroad Protective Liability Insurance (RRP), Business Automobile Liability, Pollution Liability insurance, Design Builder's Pollution Liability, Builder's Risk Insurance, Professional Liability Insurance, Contractors Equipment Floater, Non-Owned Disposal Site (NODS) Endorsement, Riggers Liability
- The Authority Living Wage Rate is \$13.48 per hour



# Supplementary Conditions

- Section 00878 Liquidated Damages
- \$6,000 for each calendar day of delay
- Table 00841-04: DESIGN-BUILDER FEE FOR ADDITIONAL ACCESS

	Non-Revenue – Weekday Access	Weekend Single Tracking Access	Total Shutdown Access	Outside of Roadway Access
Section 01141 Hours of Work	2 hrs	48 hrs	48 hrs	6 hrs
Fee	\$2,000 PER OCCURRENCE	\$185,000 PER OCCURRENCE	\$500,000 PER OCCURRENCE	\$0



# Criminal Background Check

- Pre-Employment Criminal Background Check
- The Design-Builder and all of his Subcontractors shall comply with the Criminal Background check and metro identification card requirements cited herein



# Period of Performance

Upon issuance of the Notice-to-Proceed, the Contract time will start. The Period of Performance is 724 Days from the date of the Notice to Proceed.

# Proposal Preparation Considerations

- Structure your proposal in accordance with the RFP instructions.
- Substantiate: don't simply make claims, give the evaluator a reason to believe you; provide information to allow an independent assessment.
- SUBMISSION:
- Technical Proposal: 1 hard copy, 6 USB drives
- Price Proposal: 1 hard copy, 3 USB drives.
- On the cover of both hard copies and efiles – state: the hour and date specified in the Solicitation for receipt of Proposals, the RFP number, the name and address of the Proposer and whether the enclosed Proposal is a Technical Proposal or a Price Proposal.



# Questions

